

College Preparation Checklist

9th Grade

- ☐ Take the PSAT & participate in the PSAT WebEx
- ☐ Get involved in extracurricular activities
- ☐ Volunteer in your community
- ☐ Use Naviance to start researching Careers
- ☐ Study hard and do well in school - From now on your grades will count toward college and will show up on your permanent record
- ☐ Get to know your high school counselor and let them get to know your goals
- ☐ Talk to your parents and your friends' parents about what they do for a living.

10th Grade

- ☐ Take the PSAT & participate in the PSAT WebEx
- ☐ Use Naviance to start researching colleges
- ☐ Start attending college fairs in your area
- ☐ Start a college savings account and regularly deposit into it (in addition to what your parents have for you).
- ☐ "Job shadow" someone who does what you think you'd like to do
- ☐ Get involved in extracurricular activities
- ☐ Volunteer in your community
- ☐ Explore careers and job opportunities in those careers
- ☐ Study hard and do well in school
- ☐ Sign up to take the College Entrance Preparation class at WHS in your Junior year

11th Grade

- ☐ Take the PSAT & participate in the PSAT WebEx
- ☐ Use Naviance to continue researching colleges and careers
- ☐ Talk to your parents about college costs and how you will pay for college
- ☐ Check out the Net Price Calculators on college websites to get the most accurate net price for each university you are considering
- ☐ Attend College Rep Days held at WHS
- ☐ Meet with College Admission Counselors when they visit WHS
- ☐ Take the ACT and SAT
- ☐ Visit college campuses (campus tour, visit with advisors/faculty)
- ☐ Run for leadership positions in the organizations you are involved in
- ☐ Schedule rigorous courses for your senior year

12th Grade

- ☐ Continue to challenge yourself and take solid elective courses (don't take a blow-off schedule, fight senioritis)
- ☐ Attend college fairs in your area
- ☐ Use Naviance to continue researching colleges and careers
- ☐ Apply to colleges
- ☐ Continue to narrow down your options by visiting colleges
- ☐ Sign up on Parchment to have your transcripts sent electronically to colleges
- ☐ Be sure to meet all application deadlines
- ☐ Search for scholarships locally and nationally through Naviance or other websites
- ☐ Retake SAT and/or SAT as needed



Westfield High School College and Career Programs

1st Trimester

Senior Class College Meeting
Shamrock College Rep Days (11th & 12th)
College Admission Presentations by Various Universities (11th & 12th)
Magnostic SAT or ACT Test and Score back Session (9th – 11th)
Grade 9 College Planning Meeting
PSAT (9th – 11th)
Naviance Classroom Sessions (all grades)
Naviance Parent Night (all grades)
PSAT WebEx (9th – 11th)
SAT WebEx (12th)

2nd Trimester

Freshman Scheduling Meeting
Financial Aid WebEx (11th and 12th)
Naviance Classroom Sessions (all grades)
Junior College Planning Meeting
Junior Scheduling Meeting
AP/ACP Information Meeting (9th – 11th)
SAT/ACT Comparison Test & Score Back Session (9th – 12th)
Sophomore Scheduling Meeting
Grade 10 College Planning Night
PSAT WebEx (9th – 11th)

3rd Trimester

Naviance Classroom Sessions (9th – 11th)
College Boot Camp (11th)
Shamrock College Rep Days (10th & 11th)

